

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING AGENDA**  
**FEBRUARY 17, 2003**  
**6:30 P.M.**

- I.** Call to Order
- II.** Invocation/Pledge of Allegiance
- III.** Adjustments/Approval of Agenda
- IV.** Public Comments
- V.** Approval of Consent Agenda
- A. Minutes**
  - 1. Recessed Meeting/Workshop Minutes of January 13, 2003 ..... pg. 01-04
  - 2. Regular Meeting Minutes of January 21, 2003 ..... pg. 05-12
  - 3. Public Hearing Minutes of February 3, 2003 5:45 p.m. .... pg. 13-14
  - 4. Public Hearing Minutes of February 3, 2003 6:00 p.m. .... pg. 15-16
  - 5. Regular Meeting Minutes of February 3, 2003 ..... pg. 17-20
- B. Tax Matters**
  - 1. Approval of Fire Fee Releases for February 2003 ..... pg. 21-23
  - 2. Approval of Tax Releases for February 2003 ..... pg. 24-29
  - 3. Approval of October 2002 Motor Vehicle Valuation & Levy ..... pg. 30-34
- C. Finance** ..... pg. 35-37

We are in receipt of the following FY 2002-2003 budget amendment requests:

1) Parks & Recreation

\$6,000	From: Recreation	Salary & Wage - Regular (lapse salary)
	To: Grounds Maintenance	Salary & Wage - Parttime

This budget amendment transfer represents a request from the Parks & Recreation director to reallocate current unencumbered appropriation from the Recreation division to the Ground Maintenance division to cover expenses related to utilizing parttime staff for carry out programs because of an unfilled full time position. This request is a transfer between department, and therefore does not include additional County funds.

2) Health Department - General Health

\$20,899 Increase	General Fund Balance FY 01-02 Vehicle Fund	\$ 4,474
	FY 02-03 Vehicle Fund revenue accrued	\$16,425

This amendment represents a request from the Health director with Health Board approval, to request your consideration of appropriating the balance that has accrued in the vehicle fund line item to purchase a new County vehicle. Our understanding is that if the cost of operating the County vehicles assigned to the Health department versus the cost of the mileage driven by employess of said vehicles results in a net increase in cost, then the difference in this cost is made available in the vehicle fund line item. Furthermore, our understanding is that there are no State restrictions on the use of these funds, so therefore County funds in the amount of \$20,899 are involved.

3) Health Department - Immunization

\$10,000 Increase	Health Department Escrow Fund Balance
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This amendment represents an increase in the procurement of immunization drugs. The Health Board approved this amendment from the Health Department's escrow fund balance. However, the Health department believes that it will collect this amount by fiscal year end from patients receiving the immunization. County funds in the amount of \$10,000 are involved.

4) Health Department - Eye Clinic

\$ 100 Increase                      Gifts & Memorials

This amendment represents the amount received in excess of budget for gifts and memorials specific to the eye clinic administered by the Health department. These additional revenues will be used to offset the purchase of medical supplies for this program. County funds are not involved.

5) Health Department - Smart Start Program

\$ 6,000 Decrease                      State Revenue

The amendment represents a decrease in State funding pursuant to the final funding authorization received by the Health department for the Smart Start Program. County funds are not involved.

6) Health Department - Bioterrorism Communications and Assessments

\$ 4,300 Increase                      State Revenue

This amendment represents the amount of approved State funding the Health department has been notified it will receive specific to bioterrorism, communications and assessments. We understand this revenue will be used to procure special program materials for community awareness of this program as administered by the Health Department. County funds are not involved.

We request the Board's concurrence to amend the FY 2002-2003 Budget Ordinance accordingly.

D.        **Road Petition**

1. Approval of SR-2 Resolution for Beachway Trail..... pg. 38-44

E.        **Operation Services**

1. Approval of proposed drainage projects for mosquito control..... pg. 45-47

VI.      **Presentation**

1. Introduction of Cooperative Extension Director, Martha Warner  
1. Margie Parker – Cape Fear COG – Workforce Development Consortium..... pg. 48-58  
2. Dale L. Clemmons – Fire Fee Districts..... pg. 59

VII.     **Administrative Report**

1. **Brunswick Senior Resources, Inc. – Lead Agency – (Jim Russell)**..... pg. 60-65  
Staff recommends that the Board of Commissioners consider designating Brunswick Senior Resources, Inc. as the lead agency for Home and Community Block Grant purposes, effective March 1, 2003.
2. **Brunswick Senior Resources, Inc. – Senior Programs – (Jim Russell)** ..... pg. 66-68  
Staff recommends that the Board of Commissioners consider accepting additional funding from Cape Fear Council of Governments for Senior programs awarded subsequent to budget presentation in the summer of 2002.
3. **Parks & Recreation – North Carolina Coastal Land Trust – (George Page)**..... pg. 69-77  
Staff recommends that the Board of Commissioners consider approving the proposal from the North Carolina Coastal Land Trust in regard to the 911 acres on Town Creek.
4. **Planning – Second Bridge to Oak Island – Ad Hoc Committee – (Leslie Bell)** ..... pg. 78-86  
Leslie Bell will present information regarding the Second Bridge to Oak Island Corridor Land Use and Development Plan Planning Board Ad Hoc Committee appointment.
5. **Finance – Brunswick County Airport Commission - Grant – (Lithia Brooks)** ..... pg. 87-90  
Staff recommends that the Board of Commissioners consider approving the execution of the NC Department of Transportation grant application for the Brunswick County Airport Commission regarding funding for safety projects and taxiway improvements.
6. **Finance – Utility and EMS Uncollectible Write-offs – (Lithia Brooks)** ..... pg. 91-92  
Staff recommends that the Board of Commissioners consider approving the write-off of Utility and EMS uncollectible bills as presented.

**VIII. Board Appointments**

1. Marine Fisheries ..... pg. 93
2. Economic Development Commission ..... pg. 94-95
3. Nursing Home Community Advisory Committee..... pg. 96

**IX. County Attorney's Report**

1. **Deed of Dedication – Oyster Harbor Subdivision** ..... pg. 97-109  
To consider approval of water lines for Sections 1, 2, 3 and Windy Point.
2. **Deed of Dedication – Harbor Bay Subdivision** ..... pg. 110-116  
To consider approval of water lines for the Harbor Bay Subdivision.
3. **Closed Session**

**X. Other Business/Informal Discussion**

**XI. Adjournment**